

2025 RECOMMENDATION FORM

For Directors of Tennessee Baptist Mission Board, Trustees of Convention Institutions, and Members of Convention Committees (See reverse side for Board/Committee descriptions)

Instructions:

- Submit this form **completed in full** to Chairman, Committee on Boards/Chairman, Committee on Committees, Tennessee Baptist Mission Board, PO Box 682789, Franklin, TN 37068, or fax to (629) 236-6148, **by March 1, 2025**. Forms received after that date will be considered as vacancies occur.
- Or submit electronically (www.tnbaptist.org)
- All recommendations will be considered by the Committees. However, no person submitting a recommendation should assume that his/her recommendation will automatically be nominated to the messengers of the annual meeting for election.
- To ensure accuracy, **please type or print**.
- Within three weeks you will receive confirmation that your recommendation has been received.

Bylaw Requirements for Nominations:

- Must be member of Cooperating Tennessee Baptist Church.
- Must not be a regular employee of Tennessee Baptist Mission Board or of a Convention Institution.
- Must agree to covenant to serve in accordance with, and not contrary to, the *Baptist Faith and Message 2000*.
- Some positions are subject to restrictions by grand region and others serving from the same church.
- Individuals must be off a Board or Committee for at least one year before serving on another Board or Committee. Returning to the TN Baptist Mission Board, Committee on Boards or Committees requires being off for 3 years, 4 years and 4 years respectively.

Committee Considerations for Nominations:

- Consideration is given to qualified individuals who are Christ-followers who have a discernible close walk with the Lord, serve effectively in their local church, and demonstrate a commitment to the purposes of the Tennessee Baptist Convention.
- Consideration is given to qualified individuals who will increase the representation of ethnic, gender, and vocational diversity on Boards and Committees.
- Consideration is given to qualified individuals who are members of churches that demonstrate a financial commitment of giving through the Cooperative Program or TBC ministries. Desired minimum level of giving based on undesignated receipts is 5% for TN Baptist Mission Board, 2% for TBC Committees and 2% for Convention Institutions. Participation in the Golden Offering for TN Missions is also preferred for the TN Baptist Mission Board.

I recommend _____ for service on the _____ Board/Committee.

Street Address _____ City _____ State _____ Zip _____
 Date of Birth _____, 19____ Gender: M _____ F _____ Vocational Minister _____ Lay Person _____
 E-Mail address: _____ Spouse's name _____
 Telephone: Evening: (____) _____ Day: (____) _____ Mobile: (____) _____
 Church Membership at: _____ Association _____
 Church Staff Member? Yes _____ No _____ Title _____

Please answer the following questions concerning your recommendation and provide any other information that you think would be valuable to the committee in their consideration of this candidate:

1. What is the recommendee's occupation (former occupation, if retired)? Please be specific.

2. What gifts, abilities, skill set, or experience does the recommendee possess that qualify him/her for consideration for service on the specific Board or Committee for which he or she has been recommended?

3. What is the recommendee's present involvement in his/her local church?

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(Continued from front)

4. What other comments would you like to share with the committee as to why the recommendee should be nominated for the position indicated?

PERSON SUBMITTING RECOMMENDATION: Name: _____
Street Address: _____ City _____ State _____ Zip _____
E-Mail address: _____ Telephone: Day: (____) _____ Mobile: (____) _____
Church Name: _____ Association: _____ Layperson _____ Minister _____
How do you know this individual? (pastor, director of missions, fellow church member, friend, or other)

Descriptions for service with Tennessee Baptist Mission Board, Convention Institutions and Convention Committees

Note: All terms are for 3 years *except* when filling an unexpired term.

Tennessee Baptist Mission Board (TBMB)

“Shall have charge of all the educational, missionary, benevolent, and other interests of the Convention. During the interim, between meetings of the Convention, TBMB shall have all the powers of the Convention except as limited by this constitution, the bylaws of the Convention, and specific action taken by the Convention in session.” (TBC Constitution Article VII). *Normally meets 2 times during the year, plus the Monday before the annual meeting of the TBC. All Directors serve on a committee which will meet at least twice each year in addition to the full Board meeting.*

Convention Institutions

The Boards of Trust are the decision-making body for the respective institution. Convention Institutions are: Baptist Memorial Health Care System – Memphis, Carson-Newman University, Harrison-Chilhowee Baptist Academy, TN Baptist Adult Homes, TN Baptist Children’s Homes, TN Baptist Foundation, Union University. *Each institution sets their own meeting schedule, but a trustee should expect to meet two to four times a year.*

Committee on Arrangements

Prepares the order of business (agenda) for and serves as the Committee on Order of Business during the Annual Meeting and any called meetings of the Convention. Works with TBMB staff to make arrangements for the annual Summit: The gathering of Tennessee Baptists. *Normally meets 3 times during the year, plus the Monday before the annual meeting.*

Committee on Audits

Examines audits of TBMB and Convention Institutions and makes a report at the Annual Meeting of the TBC. *Normally meets once in February of each year.*

Committee on Boards

Nominates persons to the Annual Meeting of the TBC as Directors for the TBMB, Trustees of Convention Institutions and members of the Committee on Committees. *Normally meets 3 times a year, plus the Monday before the annual meeting.*

Committee on Committees

Nominates persons to the Annual Meeting of the TBC as members of all standing committees of the Convention (except the Committee on Committees). *Normally meets 3 times during the year, plus the Monday before the Convention.*

Committee on Constitution and Bylaws

Review the governing documents of the Convention and the Convention’s procedures for selecting directors of the TBMB, trustees of Convention Institutions and members of Convention Committees as well as studying matters referred to it by the TBMB, messengers or other sources. *Normally meets 2 times during the year, plus the Monday before and sometimes during the Annual Convention meeting.*

Committee on Credentials

Confirms credentials of messengers attending the Annual Meeting of the TBC. Collects and counts ballots and reports results, including vote totals, to the presiding officer during the Annual Meeting. *Normally meets virtually in October to review new churches and prepare for annual meeting, once on Sunday before the annual meeting, and then works in shifts during the annual meeting.*

Committee on Resolutions

Receives, comments on, drafts, and recommends to the messengers at the Annual Meeting of the TBC any Memorials or Resolutions it may deem wise from among those referred to it by messengers. *Normally meets twice during the Annual Meeting of the Convention.*

Historical Committee

Recommends appropriate measures for preservation of Tennessee Baptist history. *Normally meets in February or March each year.*